



Clarington Minor Hockey Association

Request for Proposal - CLOTHING

The Clarington Minor Hockey Association (referred to as “CMHA” hereafter) is a rep hockey organization for AA/A/AE teams in the Clarington Area ranging from U10 to U18 age groups. Currently there are 19 CMHA teams and approximately 323 players. The contract with the current clothing supplier will be complete at the end of the 2021/2022 season.

The CMHA welcomes your company to bid on the opportunity to become/remain our clothing supplier for the 2022/2023 and 2023/2024 seasons.

The CMHA has a dress code which all teams follow. Required dress code items are as follows:

- Warm up suit - current style is KEWL
- Bonded jacket - current style is KEWL Crew Bonded

These are the mandatory items that we require our clothing supplier to have available in comprehensive sizing for our players.

Please prepare a detailed proposal as outlined below. Your company’s proposal will be compared against competing proposals. Please note the lowest proposal will not necessarily be awarded the contract. To set your proposal apart we welcome suggestions on other types of items you feel your company can offer outside our mandatory items. This can include unique or exclusive offerings, recommendations on different manufacturers, products, or versions than currently used, special promotional groupings or team gift ideas (i.e. Christmas or yearend). Please provide details on all suggestions to enhance your proposal.

Please include the following information in your proposal:

- - Your company location(s), planned floor space and product exposure (if any)
- - Your cost on each item starting with our mandatory association dress code items as above.
- - Planned retail price on each item (proposed final pricing structure will be agreed upon with the CMHA)
- - Suggested manufacturer/supplier for each item and why you recommend that company or brand
- - Detailed flexible plan addressing clothing fitting dates and times for sizing. Minimum expectation for clothing order dates is June, and end of September. Also, a final order date for items that can be received before Christmas.
- - Detailed plan to ensure there is adequate staff to handle the sizing and fittings at the clothing order dates
- - Detailed plan on clothing ordering process for fitting dates and ordering process throughout the season
- - Detailed plan on turnaround time from ordering to receiving.
- - What type of warranty you offer from the manufacturer for defects

Additional information and/or requirements on your submission

- - We require that youth and adult clothing sizes are available
- - All proposed items are expected to be readily available for sizing, purchase, and delivery throughout the season
- - Expectation that all transactions will be handled by your company with various options for point of purchase with CMHA involvement
- - Detailed tracking for all purchases associated with the CMHA for review, if required
- - Commitment to open communication throughout the contract with CMHA executive and/or association members to resolve any problems that may occur
- - The CMHA is open for suggestions on any new styles of warm up suits, polo shirts and fall/winter jackets

The deadline for your company to submit your proposal is March 13, 2022, 11:59 pm. Please submit your proposal by email to Pauline Beaton (pbeaton39@gmail.com) and Kirsten Shaw (vp@claringtontoros.com)

A committee will review all proposals and contact you should your company make the short list for interviews. The CMHA looks forward to your proposal. The recommended supplier will be tabled at the CMHA executive meeting on March 24, 2022 for approval. The company awarded the contract will be contacted shortly after.

Pauline Beaton
Director of Clothing, CMHA

Kirsten Shaw
Vice President, CMHA